



Kim Webber B.Sc. M.Sc.  
Chief Executive  
52 Derby Street  
Ormskirk  
West Lancashire  
L39 2DF

---

Wednesday, 17 May 2017

The following papers were circulated at the meeting of the **COUNCIL** held on **WEDNESDAY, 17 MAY 2017** at **7.30 PM**.

**AGENDA**  
**(Open to the Public)**

**PAGE(S)**

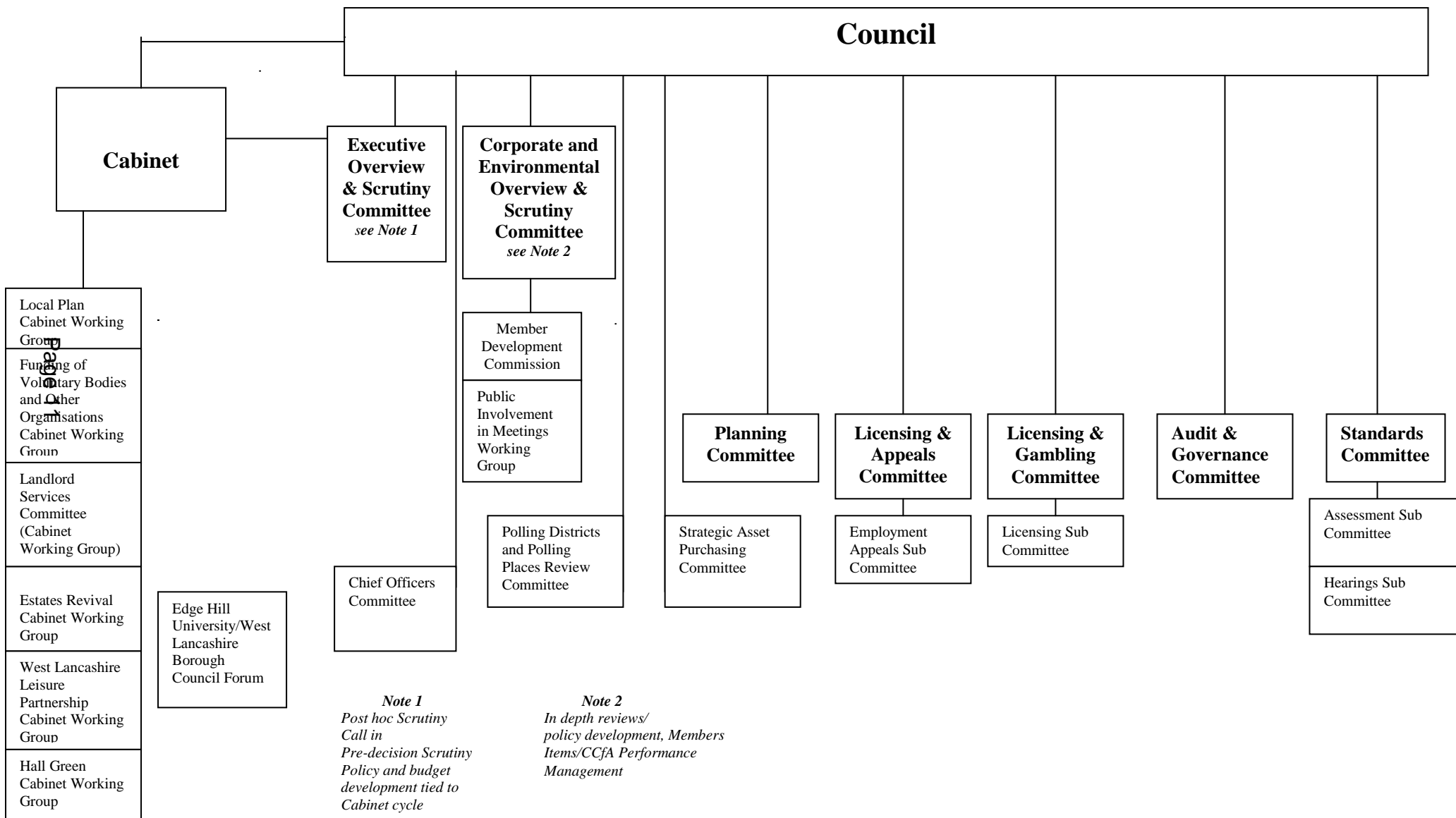
- |                 |  |                |
|-----------------|--|----------------|
| <b>6. &amp;</b> | <b>ELECTION OF THE LEADER, THE LEADER'S APPOINTMENT OF THE DEPUTY LEADER AND CABINET, 'PROPER OFFICER PROVISIONS AND SCHEMES OF DELEGATION &amp;</b> | <b>11 - 22</b> |
| <b>8.</b>       | <b>APPOINTMENT OF COMMITTEES ETC 2017/18</b>   |                |
| <b>7.</b>       | <b>TO NOTE THE APPOINTMENT OF THE LEADER AND DEPUTY LEADER OF THE OPPOSITION GROUP AND SHADOW CABINET</b>  | <b>23 - 24</b> |

**We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.**



**WEST LANCASHIRE BOROUGH COUNCIL – STRUCTURE MAY 2017**

**APPENDIX 1**



Agenda Item 6

**APPENDIX 1****Appendix to Section 4.1  
MEMBERSHIP OF CABINET FOR THE MUNICIPAL YEAR 2017/2018****CABINET**

Leader	-	Councillor Moran
Deputy Leader	-	Councillor Gagen
Portfolio Holder (1)	-	Councillor Wright
Portfolio Holder (2)		Councillor J. Hodson
Portfolio Holder (3)		Councillor Patterson
Portfolio Holder (4)		Councillor Wilkie
Portfolio Holder (5)		Councillor Wynn
Portfolio Holder (6)		Councillor Cooper

**The Leader has appointed the above Cabinet Members with the following Portfolios i.e. Areas of Responsibility**

Leader - Transformation and Economic Regeneration

Deputy Leader - Leisure and Human Resources  
 (1) Health and Community Safety  
 (2) Planning  
 (3) Housing and Landlord Services  
 (4) Street Scene  
 (5) Finance  
 (6) Communities and Older People

**Minimum 3, maximum 10, including the Leader, may not include Mayor or Deputy Mayor - Section 11(7).**

**The Leader has appointed the Cabinet Committees and Working Groups set out below.**

**The Leader has also approved the Scheme of Delegation to Cabinet Members as set out in Constitution 4.3 and the Scheme of Delegation to Chief Officers insofar as they are Cabinet functions as set out in Constitution 4.2 to 4.2G.**

**Leader** .....

**Dated** 17 May 2017

---

**MEMBERSHIP OF COMMITTEES, SUB COMMITTEES, PANELS, WORKING GROUPS ETC FOR THE MUNICIPAL YEAR 2017/2018****CABINET WORKING GROUPS****1. LOCAL PLAN CABINET WORKING GROUP**

(8 Members - 5 Lab 3 Con)

Labour: **(Chairman) Councillor J. Hodson**  
**(Vice Chairman) Councillor Dowling**

Councillors Davis, Pendleton and Yates

Conservative: Councillors Ashcroft, Pope and D. Westley

**2. FUNDING OF VOLUNTARY BODIES AND OTHER ORGANISATIONS CABINET WORKING GROUP**

(5 Labour Members)

Labour: **(Chairman) Councillor Dowling**  
**(Vice Chairman) Councillor Davis**

Councillors Gagen, Owen and West

**3. LANDLORD SERVICES COMMITTEE (CABINET WORKING GROUP)**

(11 Members – 4 Lab, 3 Con, 4 Tenants)

Labour: **(Chairman) Councillor Patterson**  
**(Vice Chairman) Councillor Savage**

Councillors Devine and Pendleton

Conservative: Councillors Mrs. Blake, C. Evans and Ms. Melling.

Tenants

Representatives: Ms. J. Killey, Ms. L. Mangan, Mr B Povey and  
Ms. H. Scully

- N.B.** (i) tenant representatives have voting rights  
(ii) substitutes are not allowed on the Working Group

**4. ESTATES REVIVAL CABINET WORKING GROUP**

(6 Members – 4 Lab 2 Con)

Labour: **(Chairman) Councillor Moran**  
**(Vice Chairman) Councillor Patterson**

Councillors McKenna and Wilkie

Conservative: Councillors Moon and D. Westley

**5. WEST LANCASHIRE LEISURE PARTNERSHIP CABINET WORKING GROUP**

(6 Members - 4 Lab 2 Con)

Labour: Councillor Moran (Leader)  
 Councillor Gagen (Deputy Leader/Portfolio Holder for  
 Leisure & Human Resources)  
 Councillor Wright (Portfolio Holder – Health & Community  
 Safety)  
 Councillor Wynn (Portfolio Holder – Finance)

Conservative: Opposition Leader, D. Westley and Cairns

**6. HALL GREEN CABINET WORKING GROUP**

(6 Members - 6 Lab)

Labour: **(Chairman) Councillor Moran**  
**(Vice-Chairman) Councillor Patterson**

Councillors Cooper, D. Evans, Hudson and Owen

<b>COMMITTEES</b>
-------------------

**1. EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE**

(15 Members - 9 Lab 6 Con Co-optees)

Labour: **(Chairman) Councillor Bullock**  
**(Vice-Chairman) Councillor Mills**

Councillors Davis, Delaney, Hudson, McKenna, Pendleton, Savage and Yates

Conservative: Councillors Ashcroft, Mrs. Blake, Moon, Pope, D. Westley and Whittington

Co-optees:

**The Senior Overview and Scrutiny Chairman is the Chairman of the Executive Overview and Scrutiny Committee**

**2. CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE**

(15 Members - 9 Lab 6 Con Co-optees)

- Labour: **(Chairman) Councillor Hennessy**  
**(Vice-Chairman) Councillor D Evans**  
Councillors Cotterill, G. Hodson, McKay, Nixon, Pryce-Roberts, Savage and West
- Conservative: Councillors Barron, Mrs. Blake, Blane, Currie, Kay and D Westley.
- Co-optees:

**3. PLANNING COMMITTEE**

(15 Members - 9 Lab 6 Con)

- Labour: **(Chairman) Councillor Dowling**  
**(Vice-Chairman) Councillor Yates**  
Councillors Cooper, Devine, D. Evans, McKay, Mills, Pendleton and Pritchard
- Conservative: Councillors Ashcroft, Mrs. Baybutt, C. Marshall, O'Toole, Pope, Mrs. Westley

**The Portfolio Holder for Planning will not be Chairman, other portfolio holders should not normally be Chairman.**

**4. LICENSING AND APPEALS COMMITTEE**

(11 Members - 6 Lab 4 Con 1 OWL)

- Labour: **(Chairman) Councillor Devine**  
**(Vice-Chairman) Councillor Delaney**  
Councillors McKay, Mills, Owen and Wright
- Conservative: Councillors C. Evans, Kay, Mee and Ms. Melling
- Our West Lancashire Councillor Owens

**5. LICENSING AND GAMBLING COMMITTEE**

(15 Members - 9 Lab 5 Con 1 OWL)

Labour: **(Chairman) Councillor Delaney**  
**(Vice-Chairman) Councillor Devine**  
Councillors Hennessy, G. Hodson, McKay, Mills,  
Owen, Pritchard and Wright

Conservative: Councillors Cairns, Gordon, Kay, Mee and Ms.  
Melling

Our West Lancashire: Councillor Owens

**6. STANDARDS COMMITTEE**

(6 Members - 3 Lab 3 Con)

**Chairman: Councillor Moran**  
**Vice Chairman: Councillor D. Westley**

Labour: Councillors Davis and Wright

Conservative: Councillors Mrs. Marshall and Mrs C Evans

**The Chairman should be the Leader of the Council and the Vice  
Chairman should be the Leader of the Main Opposition Group.**

(Note: Independent Person: Mr Stuart Ibbs (Appointed 1 July 2012)  
Reserve Independent Person: Mr Stephen Garvey (Appointed 1 July  
2012)

**7. INVESTIGATING COMMITTEE**

(5 Members - 3 Lab 2 Con)

Labour: **(Chairman) Councillor Patterson**  
**(Vice-Chairman) Councillor Wilkie**  
Councillor Pryce-Roberts

Conservative: Councillors Gordon and Pope

**Must include at least one Member of the Cabinet.**



**8. INDEPENDENT PANEL**

Independent Person: Mr. Stuart Ibbs  
Independent Person: Mr. Stephen Garvey  
And if advice requires it 5 Members – 3 Lab 2 Con  
Names to be nominated by the Group Leaders to the Borough Solicitor

**9. CHIEF OFFICERS COMMITTEE**

(5 Members - 3 Lab 2 Con)

Labour: **(Chairman) Councillor Gagen**  
**(Vice-Chairman) Councillor Moran**  
Councillor Wright

Conservative: Councillors Ashcroft and D. Westley

**Must include at least one Member of the Cabinet.**

**10. AUDIT AND GOVERNANCE COMMITTEE**

(11 Members - 7 Lab 4 Con)

Labour: **(Chairman) Councillor Yates**  
**(Vice-Chairman) Councillor Pryce-Roberts**  
Councillors Aldridge, Cotterill, Hennessy, Hudson  
and Pendleton

Conservative: Councillors Blane, Gordon, Mee and Pope

**CIPFA Guidance - Chairman should not be a member of the Cabinet**

**11. CCTV IMAGES COMMITTEE**

(3 Members – 2 Lab 1 Con)

Labour: **(Chairman) Councillor Pryce-Roberts**  
**(Vice-Chairman) Councillor Wilkie**

Conservative: Councillor Ashcroft

**12. POLLING DISTRICTS AND POLLING PLACES REVIEW COMMITTEE**

(5 Members - 3 Lab 2 Con)

Labour: **(Chairman) Councillor Dowling**  
**(Vice-Chairman) Councillor Owen**  
Councillor D. Evans

Conservative: Councillors Barron and D. Westley

**13. STRATEGIC ASSET PURCHASING COMMITTEE**

(5 Members – 3 Lab 2 Con)

Labour: **(Chairman) Councillor Moran**  
**(Vice-Chairman) Councillor J. Hodson**  
Councillor Pendleton

Conservative: Councillors D. Westley and Whittington

**LICENSING AND APPEALS COMMITTEE –  
SUB-COMMITTEE****1. EMPLOYMENT APPEALS SUB-COMMITTEE**

The Sub-Committee to consist of 3 members, the membership to be determined by the Borough Solicitor, in consultation with the Chairman of the Licensing and Appeals Committee.

**LICENSING AND GAMBLING COMMITTEE –  
SUB COMMITTEE****1. LICENSING SUB COMMITTEE**

The Sub-Committee to consist of 3 members, the membership to be determined by the Borough Solicitor, in consultation with the Chairman of the Licensing and Gambling Committee.

Either the Chairman, Vice Chairman or Opposition Spokesperson of the Licensing and Gambling Committee to act as Chairman.

**STANDARDS COMMITTEE – SUB COMMITTEES****1. ASSESSMENT SUB-COMMITTEE**

The Sub-Committee to consist of 3 Members, selected by the Borough Solicitor, in consultation with the Chairman of the Standards Committee.

**2. HEARINGS SUB-COMMITTEE**

The Sub-Committee to consist of a maximum of 5 Members selected by the Borough Solicitor, in consultation with the Chairman of the Standards Committee.

### 3. RECRUITMENT OF INDEPENDENT MEMBERS PANEL

The Panel to consist of 3 Members selected by the Borough Solicitor in consultation with the Chairman of the Standards Committee.

#### JOINT COMMITTEES

#### 1. POLICE AND CRIME PANEL

(18 Elected Members (1 from West Lancashire) plus 2 independent co-opted members)

Councillor Wright

See Constitution 4.1 Appendices 3A – 3C .

#### OVERVIEW AND SCRUTINY COMMISSIONS AND WORKING GROUPS

#### 1. MEMBER DEVELOPMENT COMMISSION

(6 Members - 4 Lab 2 Con)

Labour: **(Chairman) Councillor Pendleton**  
**(Vice-Chairman) Councillor Davis**  
Councillor Gagen and Moran

Conservative: Councillors Mrs. Marshall and O'Toole

Additional Member/  
Co-optees: To be appointed by the Commission/Committee if required

#### 2. PUBLIC INVOLVEMENT AT MEETINGS WORKING GROUP

(4 Members - 3 Lab 1 Con)

Labour: **(Chairman) Councillor Pendleton**  
**(Vice Chairman) Councillor Bullock**

Councillor Cooper

Conservative: Councillor D. Westley

**LIAISON GROUPS****1. SKELMERSDALE TOWN CENTRE BOROUGH/COUNTY LIAISON GROUP**  
(6 Borough Members - 4 Lab 2 Con and 2 County Council Members)

Labour: **(Chairman) Councillor J. Hodson**  
**(Vice Chairman) Councillor Moran**

Councillors Cooper and McKenna

Conservative: Councillor Moon and D. Westley

County Councillors: (2 County Council Appointments - TBC)

**FORUMS****1. EDGE HILL UNIVERSITY/WEST LANCASHIRE BOROUGH COUNCIL FORUM**

10 Forum Members – 4 Borough Councillors ( 3 Lab 1 Con), 4 Board University Members, Chief Executive (or her nominee), Vice-Chancellor (or his nominee)

Labour: Councillors Cotterill, Dowling and Moran

Conservative: Councillor D Westley

The Member of Parliament for West Lancashire and the President of the Students Union will be invited to attend meetings of the Forum.

**2. HACKNEY CARRIAGE AND PRIVATE HIRE FORUM**

Membership – please refer to paragraphs 1 and 2 of the Forum's Constitution attached at 4.1 Appendix 2.

**WEST LANCASHIRE ARMED FORCES COMMUNITY COVENANT  
WORKING GROUP**

(2 Members)

Labour: Councillor Devine  
Substitute: Councillor Moran

Conservative: Councillor Currie  
Substitute: Councillor Ashcroft

**Partners**

Jobcentre Plus, North & West Lancashire Chamber of Commerce, NHS West Lancashire Clinical Commissioning Group, West Lancashire Community Leisure, Council for Voluntary Service, One West Lancashire Board, Lancashire West CAB, Parish Councils), Army, British Legion, Soldiers', Sailors' and Airmen's Families Association, Veterans Council, West Lancashire College, Edge Hill University, Help Direct Lancs

**INDEPENDENT REMUNERATION PANEL /  
PARISH INDEPENDENT REMUNERATION PANEL**

Mrs G Stanley: until May 2018 (Chairman)  
Mr J Boardman: until May 2020  
Mr I Thompson: until May 2019

**CHAMPIONS**

Armed Forces: Councillor Devine  
Digital Inclusion: Councillor Cooper  
Economic Regeneration: Councillor McKenna  
Innovations: Councillor Cotterill

**Role Descriptions – Constitution 3.2 Article 2**



**Shadow Cabinet/Conservative Group Spokesmen 2017/18**

		<b>Conservative</b>
Council	Conservative Group Leader and Legal & Member Services, Regeneration & Estates	Councillor D Westley
Cabinet functions	Deputy Group Leader/Street Scene	Councillor Ashcroft
	Community and Leisure Services	Councillor Currie
	Planning	Councillor Pope
	HRA, Human Resources and Partnerships	Councillor Moon
	Resources and Transformation	Councillor Whittington
	Older People	Councillor Mrs. Blake
Executive Overview & Scrutiny Committee		Councillor D Westley
Corporate and Environmental Overview & Scrutiny Committee		Councillor Currie
Planning Committee		Councillor O'Toole
Licensing & Appeals Committee/Licensing & Gambling Committee		Councillor Kay
Audit and Governance Committee		Councillor Pope
Standards Committee		Councillor D Westley
Investigating Committee		Councillor Pope
Chief Officers Committee		Councillor Moon
Employment Appeals Sub-Committee		

